



*Meeting:* **Adults and Communities Overview and Scrutiny Committee**

*Date/Time:* **Monday, 17 November 2014 at 2.00 pm**

*Location:* **Sparkenhoe Committee Room, County Hall, Glenfield**

*Contact:* **Mr. S. Marra (Tel. 0116 3053407)**

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### **Membership**

Mrs. R. Camamile CC (Chairman)

Mr. M. H. Charlesworth CC    Mr. P. G. Lewis CC  
Mr. S. J. Hampson CC    Ms. Betty Newton CC  
Mr. D. Jennings CC    Mr. A. E. Pearson CC  
Mr. J. Kaufman CC    Mr. R. Sharp CC

**Please note: this meeting will be filmed for live or subsequent broadcast via the Council's web site at <http://www.leics.gov.uk/webcast>  
– Notices will be on display at the meeting explaining the arrangements.**

### **AGENDA**

<u>Item</u>	<u>Report by</u>
1. Minutes of the meeting held on 17 September 2014.	(Pages 5 - 8)
2. Question Time.	
3. Questions asked by members under Standing Order 7(3) and 7(5).	
4. To advise of any other items which the Chairman has decided to take as urgent elsewhere on the agenda.	
5. Declarations of interest in respect of items on the agenda.	
6. Declarations of the Party Whip in accordance with Overview and Scrutiny Procedure Rule 16.	



7. Presentation of Petition: Oadby Library Opening Hours.

A petition signed by 70 residents is to be presented by Mrs Jean Holmes, as Lead Petitioner for the Oadby Knitters and Stitchers Group, in the following terms:-

“With effect from April 2015 the Oadby Library will not open on Sundays. The Oadby Knitters & Stitchers Group have been meeting at the Library on Sunday afternoons for almost five years and it will be a great loss, not only to the Group and its charities, but to everyone who uses the facilities at the Library on Sundays. We the undersigned would ask the County Council to consider reducing the opening hours at Oadby Library on other days to allow the Library to remain open on a Sunday and still meet the required 20% reduction in opening hours. We would hope that there is a way to avoid closing Oadby Library on Sundays as it is an important part of the local community.”

8. Future Strategy for the Delivery of Library Services. Director of Adults and Communities

A copy of the report to be submitted to the Cabinet at its meeting on 19 November 2014 will be available and circulated to members of this Committee on 10 November 2014. The report of the Scrutiny Review Panel which looked at the infrastructure support package to be offered to local communities is attached as Appendix A to the Cabinet Report.

The Committee will be invited to comment on the future Strategy for the delivery of Library Services. The views of the Committee will be reported to the Cabinet.

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|-----|---|--|-----------------|
| 9.  | Adults and Communities Local Account 2013/14.                               | Director of Adults and Communities                     | (Pages 9 - 34)  |
| 10. | Audit and Monitoring Process for Direct Cash Payments for Personal Budgets. | Director of Adults and Communities                     | (Pages 35 - 40) |
| 11. | Quarter 2 2014/15 Performance Dashboard Report.                             | Chief Executive and Director of Adults and Communities | (Pages 41 - 50) |

12. Date of next meeting.

The next meeting of the Committee is scheduled to take place on Tuesday, 20 January 2015 at 2.00pm.

13. Any other items which the Chairman has decided to take as urgent.

## **QUESTIONING BY MEMBERS OF OVERVIEW AND SCRUTINY**

Members serving on Overview and Scrutiny have a key role in providing constructive yet robust challenge to proposals put forward by the Cabinet and Officers. One of the most important skills is the ability to extract information by means of questions so that it can help inform comments and recommendations from Overview and Scrutiny bodies.

Members clearly cannot be expected to be experts in every topic under scrutiny and nor is there an expectation that they so be. Asking questions of 'experts' can be difficult and intimidating but often posing questions from a lay perspective would allow members to obtain a better perspective and understanding of the issue at hand.

Set out below are some key questions members may consider asking when considering reports on particular issues. The list of questions is not intended as a comprehensive list but as a general guide. Depending on the issue under consideration there may be specific questions members may wish to ask.

### **Key Questions:**

- Why are we doing this?
- Why do we have to offer this service?
- How does this fit in with the Council's priorities?
- Which of our key partners are involved? Do they share the objectives and is the service to be joined up?
- Who is providing this service and why have we chosen this approach? What other options were considered and why were these discarded?
- Who has been consulted and what has the response been? How, if at all, have their views been taken into account in this proposal?

### **If it is a new service:**

- Who are the main beneficiaries of the service? (could be a particular group or an area)
- What difference will providing this service make to them – What will be different and how will we know if we have succeeded?
- How much will it cost and how is it to be funded?
- What are the risks to the successful delivery of the service?

### **If it is a reduction in an existing service:**

- Which groups are affected? Is the impact greater on any particular group and, if so, which group and what plans do you have to help mitigate the impact?
- When are the proposals to be implemented and do you have any transitional arrangements for those who will no longer receive the service?
- What savings do you expect to generate and what was expected in the budget? Are there any redundancies?
- What are the risks of not delivering as intended? If this happens, what contingency measures have you in place?